

London Borough of Harrow



EMPLOYEES' CONSULTATIVE FORUM

TUESDAY 21 OCTOBER 2003
7.30 PM

COMMITTEE ROOMS 1 & 2
HARROW CIVIC CENTRE

[Pre Meetings: Council 7.00 PM CTTEE RM 1 & 2]
Employees' 6.30 PM CTTE RM 3]

MEMBERSHIP (Quorum: 3 from the Council Side and 3 from the Employees' Side of the permanent membership)

Chair: Councillor Dighé

Councillors:

Currie	Mrs Bath	(none)	(none)
N Shah	Janet Cowan		
Toms	Mrs Joyce Nickolay		

Employee Representatives

Representatives of HTCC: (To be advised)

Representatives of UNISON:	Mrs K Bubenzer	Mr B Shewry
	Ms D Prasad	Mr R Thornton
	Mr J Rattray	Ms W Williams

Reserve Council Side Members:

1. Lent	1. Billson	(none)	(none)
2. Gate	2. Janet Mote		
3. Burchell	3. Osborn		
4. Lavingia			

Issued by the Committee Services Section,
Law and Administration Division

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TUESDAY 21 OCTOBER 2003

AGENDA - PART I

1. **Attendance by Reserve Members:**
To note the attendance at this meeting of any duly appointed Reserve Members.
2. **Declarations of Interest:**
To receive declarations of interest (if any) from Members of the Forum arising from business to be transacted at this meeting.
3. **Arrangement of Agenda:**
To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in the Local Government (Access to Information) Act 1985.
- Enc. 4. **Minutes:** (Pages 1 - 8)
That the minutes of the meeting held on 8 July 2003, having been circulated, be taken as read and signed as a correct record.
5. **Matters Arising:** (To Follow)
To note the matters arising from the meeting of the Forum on 8 July 2003.
6. **Public Questions, Petitions and Deputations:**
To receive questions, petitions and/or deputations (if any) under the provisions of the Advisory Panel and Consultative Forum Procedure Rules 15, 13 and 14 (Part 4E of the Constitution).
- Enc. 7. **Full Year Health and Safety Performance Report: 1st April 2002 to 31st March 2003:** (Pages 9 - 62)
Report of the Executive Director, Organisational Development.
8. **West Lodge School:**
Verbal update from the UNISON Health and Safety Officer.
9. **Approved Social Workers Mental Health Team - Health and Safety Hazard:**
Verbal update from the UNISON Health and Safety Officer.
- Enc. 10. **Housing Void (Electrical Near Fatalities):** (Pages 63 - 64)
Report of the UNISON Health and Safety Officer.

AGENDA - PART II